

Policy Committee Meeting Minutes **\*DRAFT\***  
November 1, 2018

Mrs. Ouellette opened the meeting at 7:36 AM.

In attendance: Kristy Ouellette, Patricia Humphrey, Kimberly Lavallee, Susan Lawton, and Maureen Mooney (non-voting)

Absent: Barbara Comtois, Robert Best

1. Mrs. Lavallee made a motion to recommend all policies replace the word "district" with "school". Mrs. Lawton seconded, all in favor.

2. Daily Physical Activity- Policy states that we should recommend that all staff and students get 30-60 minutes of physical activity each day. Discussion of ways in which the school can encourage such behavior including adding a section to the weekly parent and staff newsletters.

Mrs. Lawton motions to recommend the policy to the board, Mrs. Lavallee seconded. Mrs. Ouellette, Mrs. Lawton, Mrs. Lavallee voted yes. Mrs. Humphrey votes no.

3. Restraint Policy- Discussion about time limit to notify parents as soon as possible. The decision was made to leave notification within 24 hours. Discussion about the necessity of providing staff with appropriate training on how to safely restrain students. Mrs. Lavallee mentioned it was something that could be addressed during a professional development day.

Mrs. Lavallee motioned to recommend approval of JKAA to board of trustees. Mrs. Lawton seconded, all in favor.

4. Discussion about BEDH regarding public comments. Question asked is how do we open public comment to more people? Should public comments be moved to a different place on the agenda?

The goal is to allow everyone to speak from the public. A motion by Mrs. Lawton in order to allow all voices of our school community to be heard we will move public comment to item #8 on the agenda with a limit of 3 minutes per person. Mrs. Ouellette seconded. All in favor.

5. A motion was made by Mrs. Lawton to recommend review of all board policies for content and necessity. Mrs. Lavallee seconded, all in favor.

Motion to adjourn by Mrs. Ouellette, Mrs. Humphrey seconded. All in favor.